

Code of Conduct

Philosophy

Consistent with Upper Darby School District Goals, the goal of Upper Darby High School's Code of Conduct is to instill in each student an awareness of and respect for the rights of other students, parents and staff. Such awareness shall include proper respect of constituted authority, conformity to school rules and regulations, and such provisions of the law as shall apply to student conduct.

Citizenship in a democracy requires respect for the rights of others. Student conduct shall reflect consideration for the rights and privileges of others and shall exhibit cooperation with all members of the school community. High personal standards of courtesy, decency, morality, clean language, honesty and wholesome relationships with others shall be encouraged. Respect for real and personal property, pride in work, and achievement consistent with one's ability shall be expected of all students.

Student Rights

Resident students have the right to a free, appropriate public education until age 21 or graduation from Upper Darby High School, whichever occurs first.

In cases where discipline is being considered, each student will have a fair chance to have his/her side of a controversy considered.

The Upper Darby School District does not discriminate against any student on the basis of race, creed, handicap, nationality, or sex. If there are any concerns regarding such matters, they should be referred to the student's teacher or guidance counselor. If the concern cannot be resolved at this level, the building administration can be asked to participate in resolving the problem. In line with school district organization, the Superintendent can be involved in any matter not resolved at the building level.

This Code of Conduct has been prepared in accordance with Local, State and Federal laws, which define student rights and specify the need for a comprehensive discipline policy. Special Education students are subject to all parts of the Code of Conduct. The District complies with all aspects of the Individuals with Disabilities Education Act and Pennsylvania Department of Education Special Education Regulations.

Responsibilities of the Student

Student responsibilities include regular school attendance, conscientious effort in classroom work, and conformance to school rules and regulations. Most of all, students share with the administration and faculty a responsibility to develop a climate within the school that is conducive to wholesome learning and living.

No student has the right to interfere with the education of his fellow students. It is the responsibility of each student to respect the rights of teachers, administrators, fellow students and all others who are involved in the educational process.

Students should express their ideas and opinions in a respectful manner.

It is the responsibility of each student to conform with the following:

- Be aware of all rules and regulations for student behavior and conduct one's self in accordance with them. The student should assume that, until a rule is waived, altered or repealed in writing, it is in effect.

- Be aware of and utilize digital resources such as Student Access Center and Schoology to obtain and complete school work in the event of an absence.
- Volunteer information in matters relating to the health, safety and welfare of the school community and the protection of school property.
- Dress and groom to meet fair standards of safety and health, and not to cause substantial disruption to the educational processes.
- Assist the school staff in operating a safe school for all students, staff, and visitors.
- Comply with Commonwealth and local laws.
- Exercise proper care when using public facilities and equipment.
- Attend school daily and be on time at all classes and other school functions.
- Make up work for absences from school.
- Pursue and attempt to complete satisfactorily the courses of study prescribed by Commonwealth and local school authorities.
- Exhibit courtesy and abstain from the use of indecent or obscene language.

Responsibilities of the Parent

To assist a student's compliance with Upper Darby High School's Code of Conduct, it is recommended that parents:

- Explain the school rules to their children
- Become involved in all aspects of the student's school life.
- Take an interest in the courses taken, the texts and materials used, the lessons studied, the homework assigned, the rosters, and the results of standardized and teacher constructed tests.
- Maintain contact with the school.
- Monitor student employment hours and practices to insure maximum academic performance.
- Encourage participation in a wide range of school activities.

Responsibilities of the Faculty

Since the faculty has the primary contact with the student body, enforcement of the discipline policy rests principally with the staff. All High School Personnel have the obligation to:

- Familiarize them with the Code of Conduct.
- Enforce the discipline policy consistently, regardless of any personal philosophical disagreements with it.
- Comply with related policies as detailed in the Upper Darby High School Faculty Handbook.
- Maintain a record of all violations that occur under their purview.
- Become involved in all aspects of the student's school life.
- Encourage student participation in all facets of school life.

Definitions

- *Verbal Reprimand* - A verbal warning issued by a school staff member that a student's behavior is inappropriate and must be modified.
- *Special Assignment* - Assignment of a task by a school staff member. The task must be explained to the student and a time frame specified.
- *Disciplinary Conference* - A conference with the student's Assistant Principal or Lead Teacher to address a failure to comply with the Code of Conduct.
- *Referral for Counseling* - The student must participate in counseling from his/her guidance counselor, school social worker, or an outside agency counselor approved through the Office of Pupil Personnel Services.

- *Parent Contact* - Communication with the parent, either by phone, letter, or conference, concerning a student's behavior and the behavior's consequence.
- *Parent* - Means the natural parent, guardian, or other adult responsible for the student.
- *Confiscation* - Temporary or permanent seizure of prohibited items in a student's possession.
- *Academic Penalties* - Grade reduction or denial of opportunities to turn in work, take tests, etc.
- *Withdrawal from Class* - Removal from class on a permanent basis with a grade of failing (WF) and placed into study hall. Course cannot be made up in Summer School.
 - *Detention* - Student must be in attendance at a particular time and place for a specified amount of time, under the supervision of a school staff member. Students must be given twenty-four (24) hours notice.

Unless specifically notified otherwise, detention is to be held in the assigning teacher's classroom beginning promptly at 2:46 p.m. and ending at 3:01 p.m. Students who are late will not be admitted to detention. This will be considered a detention cut.

Detention Rules:

1. *Students are not permitted to speak or communicate with each other.*
 2. *Students must bring something to do; i.e., homework, books or magazines to read.*
- *Denial of Privileges* - Students are prohibited from attending or participating in designated activities either curricular or extracurricular.
 - *Demerits* - A demerit is a mark made against a student's record for failure to comply with the Code of Conduct.

Demerits will be assigned along with other disciplinary consequences in the following manner:

- ◇ Combined Incidents – 1 Demerit
- ◇ Detention – 1 Demerit
- ◇ Lunch Detention – 1 Demerit
- ◇ Disciplinary Conference – 2.5 Demerits
- ◇ Saturday Detention – 5 Demerits
- ◇ Out-of-School Suspension – 5 demerits per day

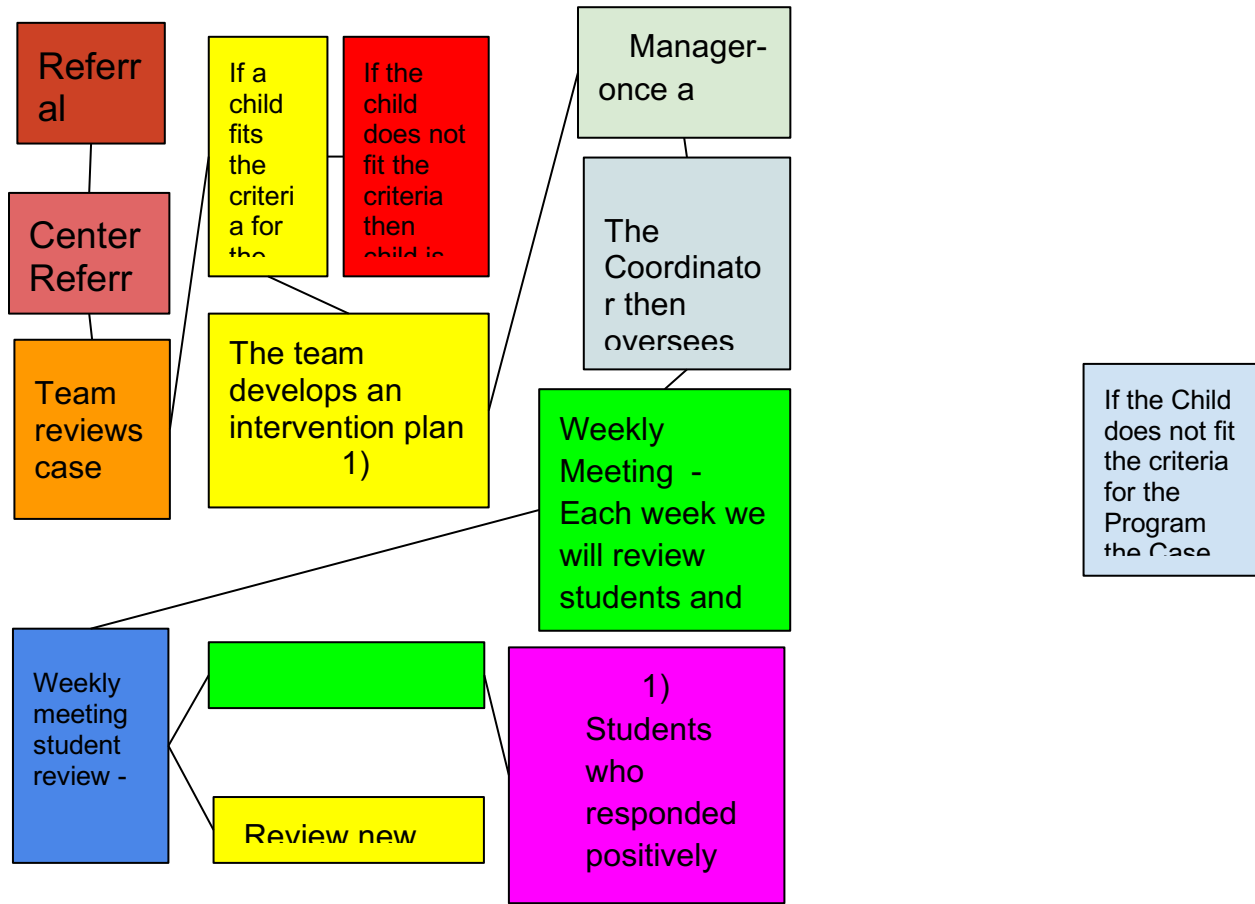
In addition, the following infractions will result in the student being given 1 Demerit per offense:

- ◇ Tardiness to School
- ◇ Dress Code Violations

Students who accumulate an excessive number of demerits during the academic year will lose the privilege of participating in any extracurricular activities as follows:

- ◇ 15 Demerits = Loss of privileges for one week and a Tier 2 Referral (see flow chart below)

Tier II Flow Chart



◇ Every additional 15 demerits = Loss of privileges for one week. Additional supports will be considered (ex. SAP referral, SST consideration, AEDY placement)

◇ 75 Demerits = Loss of privileges for the remainder of the academic year

For the purposes of this policy, extracurricular activities shall include any involvement in the following:

- ◇ Athletic team practices, games and any other organized team activities
- ◇ Vocal and instrumental music program rehearsals and performances
- ◇ Play and musical rehearsals and performances
- ◇ Student Government
- ◇ Media center and tech crew
- ◇ Club meetings or other activities
- ◇ National Honor Society

◇ Field trips

◇ Homecoming

In addition, students with 75 demerits in an academic year are also prohibited from participating in:

◇ Proms and dances

◇ Senior Appreciation Day

◇ Freshman Fun Day

◇ Mr. Upper Darby

◇ Any other school related function

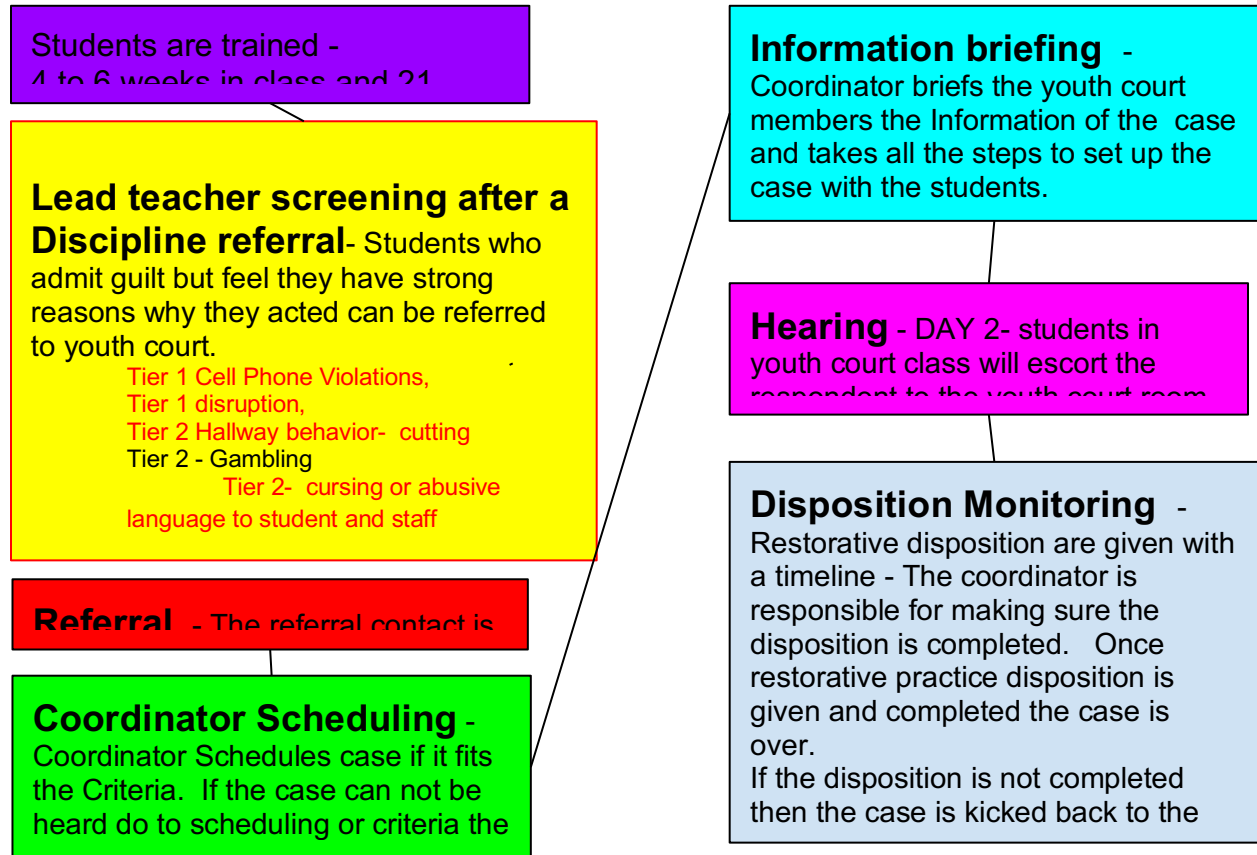
Students who pay for an extracurricular activity (dance ticket, field trip payment, etc.) are not guaranteed a refund if they are later deemed ineligible, as the school is often required to pay for each student's involvement in such activities well in advance of the actual event.

Royal Recovery

Students can remove demerits from their total by filling out a Royal Recovery Sheet. Royal Recovery sheets are available from lead teachers, counselors, and administrators. If a student completes 5 consecutive days following the guidelines of the program they can reduce their demerit total by 5.

- *School Service* – A voluntary service that is approved by the school administration that a student can perform to have five demerits deducted from the student's school record.
- *Saturday Detention* - Unless specifically notified otherwise, Saturday Detention will be held on every Saturday during the school year that is not a holiday weekend. A holiday is any weekend in which a holiday falls on a Friday, Saturday, Sunday, or Monday. Saturday detention will be held in the Upper Darby High School Cafeteria. Students must do school work, research or appropriate reading. Saturday Detention will be held from 8:30 a.m. to 11:00 a.m. and students must present their ID in order to be admitted. In order to be excused from Saturday Detention, a doctor's note or Administration approval is required upon return to school.

Youth Court



❖ **Penalty for Missing Saturday Detention:** Cutting a Saturday Detention will result in an out of school suspension.

• **Lunch Detention-** Lunch Detention will occur during the student's assigned lunch period in a designated Lunch Detention Classroom. All students must arrive on time to that location. The teachers monitoring the room will communicate with cafeteria supervisors to supply lunch at their convenience. Expectations of student behavior in accordance with a detention.

• **Out-of-School Suspension -** Parents will be notified of the reason for and the length of the suspension. In addition, the student and his/her parents have the right to an informal hearing when a suspension of four (4) or more days are imposed. The school may require a parent conference precedent to readmission from any suspension.

• **Blended Learning Center -** This program is highly structured and may be considered as a preventive placement to expulsion. Students receive computer-based instruction supplemented with written assignments in Math, English, Social Studies, and Science. Students also learn goal-setting, social skills and study skills.

• **Expulsion -** Exclusion from school for a period in excess of ten (10) days to permanent. Students who are expelled are not permitted in any school building or on school grounds and may not attend or participate in any school activity. Expulsion may be imposed only by the Board of School Directors after required due process proceedings.

• **Pupil -** A person between the ages of 6 and 21 years who is enrolled in school.

- *School* - A school operated by joint board of directors or school board where pupils are enrolled in compliance with the Public School Code of 1949, including area vocational schools and intermediate units.
- *Tobacco* - A lighted or unlighted cigarette, cigar, pipe or other lighted smoking product and smokeless tobacco in any form.
- *Bodily Injury* - Impairment of physical condition or substantial pain.
- *Serious Bodily Injury* - Bodily injury which creates a substantial risk of death, or which causes serious, permanent disfigurement, or protracted loss or impairment of function of any bodily member or organ.
- *Deadly Weapon* - Any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or serious bodily injury, or any other device or instrumentality which, in the manner in which it is used or intended to be used, is calculated or likely to produce death or serious bodily injury.
- *Serious Provocation* - Conduct sufficient to excite an intense passion in a reasonable person.
- *Victim* - Any person against whom any crime as defined under the laws of the state is being or has been perpetrated or attempted.
- *Witness* - Any person having knowledge of the existence or non-existence of facts or information relating to any crime.
- *Course Of Conduct* - A pattern of actions composed of more than one act over a period of time, however short, evidencing a continuity of conduct.
- *Emotional Distress* - A temporary or permanent state of mental anguish.
- *Public* - As used in the section covering "Disorderly Conduct", public means affecting or likely to affect persons in a place to which the public or a substantial group has access. This includes schools.
- *Gang* - any ongoing organization or group of people which has an identifiable name or identifying sign or symbol or whose members individually or collectively engage in or have engaged in a pattern of activity that endangers or disrupts the safety of the school or members of the school community.

Definitions Of Specific Offenses

- *Disorderly Conduct* - A person is guilty of disorderly conduct if, with intent to cause public inconvenience, annoyance or alarm, or recklessly creating a risk thereof, they:
 - ◇ Engage in fighting or threatening or violent tumultuous behavior.
 - ◇ Make unreasonable noise.
 - ◇ Use obscene language, or makes an obscene gesture.
 - ◇ Create a hazardous or physically offensive condition by any act which serves no legitimate purpose.
- *Harassment* - A person commits the crime of harassment by communication or address when with intent to harass, annoy or alarm another.
 - ◇ An intent to place such person in reasonable fear of bodily injury.
 - ◇ An intent to cause substantial emotional distress to another person.
- *Criminal Mischief* - A person is guilty of criminal mischief if he/she:

- ◇ Damages tangible property of another intentionally, recklessly or by negligence.
- *Simple Assault* - A person is guilty of assault if he/she:
 - ◇ Attempts to cause or intentionally, knowingly or recklessly causes bodily injury to another.
 - ◇ Negligently causes bodily injury to another with a deadly weapon.
 - ◇ Attempts by physical menace to put another in fear of imminent serious bodily injury.
- *Use Of Tobacco In Schools Prohibited* - A person who possesses or uses tobacco in a school building, a school bus or on school property under the control of a school district commits a summary offense.
- *Theft By Unlawful Taking* - A person is guilty of theft if he/she unlawfully takes, or exercises unlawful control over, property of another with intent to deprive him/her thereof.
- *Open Lewdness* - A person commits a misdemeanor of the third degree if he/she does any lewd act which he/she knows is likely to be observed by others would be affronted or alarmed.

Searches

School authorities may search the person, the possessions of, and/or the locker assigned to any student. School authorities may take temporary possession of and safeguard any materials, which are considered to be evidence of the commission of an offense or of other improper activity.

In general, searches should be based on reasonable suspicion that material will be produced, which evidences the violation of the Upper Darby High School Code of Conduct and/or a violation of applicable law, statute, or regulation. Prior to an individual locker search, the student shall be notified and be given an opportunity to be present. However, when school authorities have a reasonable suspicion that a locker contains materials which pose a threat to the health, welfare or safety of the school population, student lockers may be searched without prior warning.

Custody and control of student lockers are shared jointly by the Upper Darby High School and the assigned student(s). Although students have a legitimate expectation of privacy in a school locker, the expectation should be minimal. Under certain circumstances, the interests of the Upper Darby School District to search a locker or lockers will clearly outweigh the intrusion into the privacy rights of students.

Deterring drug possession and use is a compelling concern for school officials. Appropriate searches are permissible to both discover the evidence of drugs within the school and to warn students that bringing drugs to school will not be tolerated. Canine sniff searches will be used to minimize the intrusiveness of any mass or school-wide search.

Physical Restraint

Physical restraint may be used for, but not limited to, the following reasons: defense of self or others, removal of students from the educational setting, or detaining a student while awaiting the arrival of school administrators or police.

Staff members may use reasonable force as is necessary to protect themselves from attack, protect another person or property, quell a disturbance threatening physical injury to others, and/or obtain possession of dangerous objects.

Tier 1 Violations

1. Behaviors which impede orderly classroom procedure, and are primarily handled by the classroom teacher, which include but are not limited to the following examples:

- Lateness to class
- Inappropriate talking
- Leaving desk or seat without authorization
- Eating in class/hallway
- Abusive or vulgar language directed to other students
- Failure to follow directions
- Littering
- Tampering with instructional materials
- Use of electronic devices
- Plagiarism/cheating
 - ◇ For both parties when applicable
 - ◇ Results in a failing grade on the assessment or assignment
 - ◇ May prevent acceptance to the National Honor Society, or removal for those who are current members of the National Honor Society.
- Any other form of disruptive class behavior.

Response by School - The teacher will implement two or more of the following:

- Verbal Reprimand
- Change of Assigned Seating
- Student Conference
- Restorative Practices
- Parent Contact
- Detention
 - ◇ Served with the teacher who assigned the detention from 2:46 – 3:01.
 - ◇ Students who are assigned detention will receive 1 Demerit.

- Demerits Issued
- Lunch Detention

2. All students who are late to school must report directly to their homeroom until 7:40 AM. Teachers must enforce lateness and mark students accordingly in TAC. From 7:41 AM – 8:15 AM, late students must report directly to their grade level center. Students arriving after 8:15 AM must report directly to the Attendance Window. Students will be considered out of bounds if they are in the building and have not checked in. Every fifth unexcused late will result in a disciplinary consequence. Lateness is only excused in accordance with the absence policy and discretion of the Assistant Principal.

Students will be assigned the following consequences for each incident:

- a. Repeated lateness may result in a social work referral, SAP referral or referral for investigation by a UDSD truancy officer.
- b. 5th Offense- Lunch Detention
10th Offense- Lunch Detention
15th Offense and every fifth offense thereafter- Saturday Detention

3. Dress Code Policy.

Acceptable dress must be appropriately sized and must conform to the following requirements: **We strongly encourage students to exhibit their school pride by wearing school colors and apparel.**

-Students are not permitted to wear apparel that belittles another, suggests sexual activity, or refers to violence, weapons, alcohol, drugs, tobacco, discrimination, gangs, or any illegal activity. Objectionable language or graphics are also not permitted on apparel or belongings.

-All shirts and dresses must have sleeves and cover the entire torso, and shoulders. Tank tops, midriffs, tube tops, low cut shirts, strapless, spaghetti straps, see through shirts, halters, or bare back shirts are not permitted.

-Dresses, skirts, and shorts must reach mid-thigh. We use the “fingertip” rule, which means when standing straight, fingertips are in line with the hem.

-Pants must be worn above the hip bone. No undergarments are to be seen at any time. Tights worn as pants are not permitted.

-See through clothing, undergarments worn as outer garments, and sleepwear are not permitted.

-Clothing that are torn or ripped are not permitted.

-Students are not permitted to wear any spiked collars, spiked bracelets, or wallet chains.

-Shoes must cover the entire foot and have soles. Steel toe boots are not permitted.

-Hats, hoods, bandannas, and sunglasses are not to be worn in the building.

Administration will make final decisions about the appropriateness and acceptability of specific items of clothing.

• Failure to comply with the dress code will result in the following:

◇ Student may be withheld from class until the student is dressed in proper school attire

◇ 1 demerit per offense

◇ Saturday detention for every fifth offense

Tier II Violations

1. Infractions that take away from the offender’s academic success and/or well-being but do not impact others:

-Students who violate the electronics policy during state testing will result in a one day suspension

• Cutting or Removal From Detention

• Leaving class without permission

• Transfer of hall pass or ID

• Truancy

◇ Students who are found to be Truant will be assigned a Saturday detention and parents will be notified.

◇ *Note:* Truancies are cumulative and make-up work will not be accepted.

◇ *A First Notice of Truancy* will be filed with the Central Attendance Office and sent to the parent when a student has accumulated three (3) days of truancy.

◇ *A Second Notice of Truancy* will be filed with the Central Attendance Office and sent to the parent when the student has accumulated a fourth day of truancy. *A Second Notice of Truancy* may result in having to appear in Truancy Court with possible legal penalties.

- Possession of cigarettes or tobacco
- Possession of a lighter
- Cutting class
- Out of Bounds
- Leaving school grounds
- Cutting or removal from Saturday detention

Response by School - The Tier II infractions listed above must be referred to the appropriate Assistant Principal. The Assistant Principal will do two or more of the following:

- Student Disciplinary Conference (2.5 demerits)
- Parent Contact
- Confiscation
- Saturday Detention (5 demerits)
- SAP Referral (possession of tobacco only)
- Restorative Practices
- Referral for Counseling
- Parent Conference
- Lunch Detention (1 Demerit)
- Loss of Privileges
- Withdraw Failure from Class
- Referral to Truancy Court
- 1 Day In-School Suspension
- 1 Day Out-of-School Suspension
- Referral to Social Worker

2. Infractions that affect others or the school environment

- Parking violation
- Disrespect to teacher
- Refusal to follow staff directives
- Unmodified tier one violations

◇ Any student who is issued five detentions (5 demerits) from the same teacher must have a meeting with the teacher and an administrator, lead teacher, school counselor or other staff member in order to create a plan for the student to be successful in that class. This will also result in a Saturday Detention.

- Dissemination of unauthorized materials
- Violation of cafeteria procedures

- Violation of bus procedures
- Gambling
- Smoking on school grounds
- Smoking in the building
- Trespassing
- Threatening language
- Verbal conflict between students
- Minor physical altercation (pushing, shoving, etc.)
- Abusive language to student or staff
- Bringing unauthorized visitors to the school campus
- Violating suspension or in-school suspension rules

Response by School: The Tier II infractions listed above must be referred to the appropriate Assistant Principal. The Assistant Principal will do two or more of the following:

- Parent Contact
- Restricted Hall Pass
- Lunch Detention (1 Demerit)
- Loss of Privileges
- Confiscation
- Student Disciplinary Conference (2.5 demerits)
- Saturday Detention (5 demerits)
- In-School Suspension (5 demerits per day)
- Out-of-School Suspension – 1-3 days (5 demerits per day)
- Mandatory Parent/Guardian Meeting for Return to School
- Restorative Practices
- SAP Referral (mandatory for smoking and drug paraphernalia infractions)
- Anger Management
- Referral for Counseling
- Referral to Social Worker

Tier III Violation

1. Actions that may pose a direct threat to the health, safety or welfare of others in the school, which include but are not limited to the following examples:

- Unmodified Tier II behaviors
- Hazing
- Bullying
- Throwing objects from the building or bus
- Threats to a student or staff member
- Stealing
- Possession of drug paraphernalia
- Vandalism
- Any act on the school bus which jeopardizes the safety, health, or welfare of other passengers, the driver, pedestrians, and/or drivers of other vehicles
- Extortion
- Possession or sale of stolen goods

- Stealing and/or using another student's ID for free or reduced breakfast/lunch
 - Tampering with fire safety equipment
 - Breaking and entering into a building, classroom, closet, locker, etc
 - Possession of or setting off an incendiary device
 - Disorderly conduct
 - Unlawful harassment
 - Harassment based on race, gender, religion, sexual orientation and ethnicity
 - Gang activity
- ◇ Including wearing of colors, sports paraphernalia, or any article of clothing that contains a symbol of a Gang or the intent to show allegiance to a Gang.

Response by School - The Assistant Principal will do two or more of the following:

- Parent Contact
 - Require Change of Clothing
 - Loss of Privileges
 - Confiscation by Administration
 - Saturday Detention (5 demerits)
 - In-School Suspension (5 demerits per day)
 - Out-of-School Suspension (5 demerits per day)
 - Mandatory Parent/Guardian Meeting for Return to School
 - Restorative Practices
 - SAP Referral (Mandatory for any substance abuse violation)
 - Anger Management
 - Referral for Counseling
 - Referral to Social Worker
 - Alternative School
 - Expulsion (Requires School Board approval)
 - Contacting Law Enforcement
- ◇ The Upper Darby Police Department must be contacted for any infractions that involve the possession of a controlled substance or a weapon.

• Criminal Prosecution

All employees of the Upper Darby School District have a responsibility to promptly refer any suspected or confirmed conduct, which could constitute a Tier III Violation to the appropriate grade level Assistant Principal, to any other Assistant Principal, or to the Building Principal.

Tier IV Violations

1. Any violation of the Pennsylvania Crimes Code constitutes a Tier IV violation. Acts which pose a direct threat to the health, safety or welfare of others in the school which include but are not limited to the following examples:
 - Repetition of Tier III behaviors
 - Fighting and/or instigating a fight
 - Terrorist threats including bomb threats
 - Possession and/or use of a "weapon" which includes, but is not limited to, any knife, cutting instrument, cutting tool, nunchaku, firearm, shotgun, rifle and any other tool, instrument, or implement capable of inflicting serious bodily injury

- Arson
- Inciting a riot
- Violation of Substance Abuse Guidelines:

A student shall not knowingly sell, distribute, possess, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, intoxicant, or any kind of controlled substance. This rule pertains to actions on school grounds, at any school activity, function or event, or any vehicle designated or used by the school for student transport, including public transportation or while traveling to or from school.

- Physical assault of a staff member or a student
- Causing a false alarm:

The following sections of the ***Pennsylvania Criminal Law Code*** apply to students: (Section 4905) “A person who knowingly causes a false alarm of fire or other emergency to be transmitted...commits a misdemeanor of the first degree (Section 1101) Fine...\$10,000 when the conviction is of a misdemeanor of the first degree (Section 1104). A person who has been convicted of a misdemeanor may be sentenced to imprisonment...of not more than five years in the case of a misdemeanor of the first degree.”

- Any Sexual Misconduct
- Kidnapping or unlawful restraint
- Robbery or burglary

Response by School - The Principal, in consultation with the Superintendent, will do three or more of the following:

- Parent contact
- Conference with student
- In-School Suspension
- Out-of-school suspension
- Alternative School (Requires Planning and Placement Committee action)
- Expulsion (Requires School Board action)
- Contact law enforcement authorities
- Criminal prosecution

All employees of the Upper Darby School District have a responsibility to promptly refer any suspected or confirmed conduct that could constitute a Tier IV Violation to the appropriate grade level Assistant Principal, to any other Assistant Principal, or to the Building Principal.

Electronics Policy

1. In accordance with this policy, electronic communication devices, including personal electronic communication devices, may be used during non-instructional time.
2. In accordance with this policy, electronic communication devices, including personal electronic communication devices, may not be used during the school day or at any time as follows:

- a. The Board strictly prohibits possession by students on school grounds, at district-sponsored activities, and on buses or other vehicles provided by the district, any non-district-owned laser pointers, or laser pointer attachments, and any electronic communication devices, including

personal electronic communication devices that are hazardous or harmful to students, employees, and the district. These include, but are not limited to, devices that control/interfere with the operation of the buildings, systems, facilities and infrastructure, or digital network. No exception or permission may be authorized by the principal, or designee, or anyone, for the students to possess or use such devices.

b. Personal electronic devices cannot be visible or turned on during tests, examinations, and/or assessments.

c. To cheat, engage in unethical conduct, and threaten academic integrity.

d. To access and/or view Internet websites that are blocked by the district.

e. To invade the privacy rights of any student or employee, violate the rights of any student or staff member, to harass, threaten, intimidate, bully or cyber bully any student, employee, or guest, or promote or engage in violence. Actions include, but are not limited to, taking an individual's photo without consent, recording an individual's voice or image without consent, or storing/accessing personal and/or academic information/data without consent.

f. In locker rooms, bathrooms, dressing rooms, and swimming pool areas.

g. To create, send, share, view, or disseminate sexually explicit, lewd images or video content, as such acts may be a crime under state and/or federal law.

h. To disrupt the educational and learning environment.

i. During any detention, or other disciplinary period that takes place outside of the normal school day.

3. Electronic communication devices, including personal electronic communication devices that violate this policy, other relevant district policies, regulations, rules and procedures may be confiscated.

4. If school officials have reasonable suspicion that this policy, other relevant district policies, regulations, rules, procedures, and laws are violated by the Student's use of electronic communication devices, including personal electronic communication devices, and that the use of these devices materially and substantially disrupt the school's atmosphere, the devices may be lawfully searched in accordance with the law, and/or the electronic communication devices and personal electronic communication devices may be turned over to law enforcement, when warranted.

5. Students should have no expectation of privacy when using district-owned electronic communication devices and when using the district's WiFi or other service(s). In addition, students should have no expectation of privacy when they use personal electronic communication devices on the district's WiFi or other service(s).

6. When legally required and/or when in the interest of the student, the student's parent/guardian shall be notified of any violation of this policy.

7. If an electronic communication device, including a personal electronic communication device is suspected of being stolen, it shall be turned over to law enforcement.

8. Disciplinary consequences shall be in accordance with the district's policies, regulations, rules, and procedures, including but not limited to Student Discipline, Acceptable Use of Information Technology Resources, Bullying/Cyberbullying, Harassment, and other policies.

Student Bus Policy

Any student engaging in offensive conduct, which includes but is not necessarily limited to the following, may lose the privilege of riding a school bus:

- Possession, sale or use of any illegal drug and/or controlled substance while on an Upper Darby School Bus
- Vandalism on an Upper Darby School Bus
- Smoking on an Upper Darby School Bus
- Transferring of bus passes
- Fighting on an Upper Darby School Bus
- Throwing anything out of a bus window

Other disciplinary penalties will be assessed for the above acts as per the disciplinary code. It is understood that students and parents must find alternative methods of transportation if a student loses his/her bus riding privilege.

Controlled Substances/Paraphernalia

The Upper Darby School District acknowledges the need to recognize the problem of substance use on a District-wide basis as it presents barriers to a student's school success and the need to take appropriate measures to prevent the problem of substance use.

The Policy in its entirety can be accessed from the District's website.

Unlawful Harassment

The board strives to provide a safe, positive learning climate for students in the schools. Therefore, it shall be the policy of the district to maintain an educational environment in which harassment in any form is not tolerated.

The Board prohibits all forms of unlawful harassment of students by all district students and staff members, contracted individuals, vendors and volunteers in the schools. The Board encourages students who have been harassed to promptly report such incidents to the designated employees.

The Board directs that complaints of harassment shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.

Neither reprisals nor retaliation shall occur as a result of good faith charges or harassment.